



Bylaws

Approved by the WABIP Board of Regents on May 8, 2016

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Article I: NAME

This organization shall be named "World Association for Bronchology and Interventional Pulmonology", or in short; "WABIP", "the WABIP" or "association".

Article II: STRUCTURE

The WABIP shall be registered as a non-profit organization (NPO) in Tokyo, Japan. As such, all WABIP objectives and activities shall be within the scope of all current NPO laws of Tokyo, Japan.

Article III: PURPOSE and MISSION

The purpose of the WABIP is to promote the art and science of bronchoscopy and interventional pulmonology.

Mission Statement

To connect a growing network of specialized medical doctors, health care professionals, and industry/technology experts devoted to the care of patients with airway, pleural, lung and esophageal disorders.

Article IV: OFFICES

- a. The head office of WABIP shall be located at Tokyo Medical University, First Department of Surgery, Nishi-Shinjuku 6-7-1, Shinjuku, Tokyo 160-0023, Japan. This address shall be used for all official correspondences with the local government.
- b. The satellite office of WABIP shall be located at St. Marianna University School of Medicine, Department of Chest Surgery, 2-16-1 Sugao, Miyamae-ku, Kawasaki, Kanagawa 216-8511, Japan.

Article V: OBJECTIVES AND ACTIVITIES

Primary objectives and activities of WABIP shall be:

- a. To develop and maintain a worldwide society of highly qualified specialists in bronchology-- particularly in the field of interventional pulmonology and related fields of medicine.
- b. To act as a conglomerate organization to connect and facilitate communications among various bronchology societies from different countries and regions.
- c. To promote the highest possible standards in clinical practice, education and research in bronchoscopy, bronchology and related fields in medicine.
- d. To be concerned with problems in public health and welfare, and to contribute to the solving of such problems through the promotion of international understanding by providing humanitarian assistance or exchanging academic knowledge and experiences related to the objectives of WABIP.
- e. To hold a biennial world congress at such places that shall be designated by the WABIP Board of Regents (or "BOR", see Article X) to attain satisfactory results in such congress activities with the cooperation and support of local host organizers.

- f. To support and/or endorse as much as possible any intermediate regional conferences, symposia or workshops held throughout the world.
- g. To encourage manuscript contributions to print and electronic journals, as well as to web sites, related to bronchology.
- h. To cooperate with other medical organizations on an international basis in promoting the highest standards of academic knowledge, research, and experiences relating to the specialty of WABIP.
- i. To collect international statistics and other information relating to the specialty of bronchology and interventional pulmonology-- the use of which shall be determined by the Executive Board (Article IX) with the assent of the BOR when feasible and according to current or future agreements.
- j. To present awards to members of WABIP for outstanding research, education and other activities relating to the goals of WABIP.
- k. To promote other activities necessary to financially sustain the WABIP.
- l. To promote the establishment of regional bronchology societies in countries around the world.
- m. To enhance global communication related to bronchology and interventional pulmonology by posting news and other information on the official WABIP website (<http://www.wabip.com>) and WABIP-owned websites (such as <http://www.wabipacademy.com>).
- n. To issue an official WABIP Newsletter (Article XIV), and other publications to promote the objectives of WABIP.

Article VI: MEMBERSHIP

1. WABIP Member

- a. Any physician or member of any of the health sciences, scientist or health/industry-related person who is interested in the goals and/or activities of WABIP shall be qualified to join WABIP.
- b. An individual may only have WABIP membership through a WABIP Member Society (Article VI, section 2).
- c. In special circumstances, single memberships may be granted to individuals not belonging to any WABIP Member Society.

2. WABIP Member Societies

- a. A Member Society (or simply "Member Society") that applies to join the WABIP shall be any national, regional and/or local bronchology organization or group with a minimum of 10 individuals from that same organization or group. A condition of membership is the full and satisfactory payment of Membership Dues (Article VI, section 3) to WABIP.
- b. Every Member Society shall maintain its own independent functions and purposes, including the capacity to hold annual or biennial meetings, workshops, and affiliations with their own official scientific journals.
- c. Every Member Society may continue offering its official national or regional journals to its members through membership in their respective national, regional or local societies.
- d. Every Member Society or prospective Member Society shall provide the WABIP Administrative Office (Article XI) with the names and current e-mail addresses of the members who would like to join or

remain in WABIP. This information shall be treated with utmost confidentiality and shall not be shared with any parties outside the Executive Board except for the specific activities of WABIP research and education that are explicitly approved by the Executive Board.

- e. If a WABIP Member belongs to more than one WABIP Member Society, he or she shall only have one WABIP membership unless otherwise determined by the Executive Board on a case-by-case basis. This is necessary to prevent the overlap of membership numbers and their recording.
- f. Every Member Society shall maintain sole responsibility for the management of its individual members joining the WABIP.
- g. Every Member Society shall maintain sole responsibility of notifying its members of Membership Dues (Article VI, Section 3), which may be in addition to or included in its own separate national, regional, or local organization's dues, and also shall be responsible for the collection of these Membership Dues.

3. Membership Dues

- a. Membership Dues shall be paid by every Member Society annually in USD (\$) to WABIP.
- b. The General Membership Fee shall be USD \$5 per WABIP Member annually.
- c. The General Membership Fee shall be reassessed yearly, and if necessary increased. Any fee increase shall require approval by vote by the BOR.
- d. Failure by a Member Society to pay its Membership Dues after 3 official requests for payment shall result in loss of WABIP membership.
- e. In case of special individual memberships (single persons not belonging to any WABIP Member Society), dues shall be USD \$50 annually.
- f. Failure by an individual to pay his or her Membership Dues after 3 requests for payment shall result in loss of WABIP membership.

4. Membership Benefits

All WABIP Members shall be automatically qualified for benefits that include:

- a. Reduced registration fees for regional and national workshops and educational seminars sponsored in part or in whole by WABIP.
- b. Reduced fees for paid subscriptions to official journals of the WABIP.
- c. Representation on the BOR if membership is through a Member Society.
- d. Email subscriptions to the official WABIP Newsletter and other educational resources designed, developed, or distributed by the WABIP.
- e. Reduced registration fee for the biennial World Congress for Bronchology and Interventional Pulmonology (or "WCBIP", Article VIII), fees to be reduced at the discretion of the WCBIP organizing committee.
- f. Offers of automatic and elective electronic subscription to one or more English language journals designated as "official journals of WABIP".
- g. Access to educational activities and other resources, including the WABIP Newsletter and WABIP Academy.

- h. Access to consideration for WABIP endorsement or sponsorship of local, regional, national or international education or research-related programs.
- i. Opportunity to announce education or research activities on the WABIP website and Newsletter.

5. Honorary Membership

- a. A WABIP Member shall have “Honorary Membership” status only after being nominated by the Executive Board, and having such nomination reviewed and approved by the BOR.
- b. In addition to the benefits of general membership (Article VI, section 4), an Honorary Member shall have his or her Membership Dues waived in perpetuity.

Article VII: JOURNALS

- a. The WABIP recognizes a number of journals as “official journals of the WABIP” and shall work with journal publishers and editorial teams to provide journal access at a cost accessible to the WABIP global organization’s individual members and Member Societies. Journal subscription through WABIP is not mandatory, but is an added benefit of WABIP membership.
- b. To be identified as an official journal of the WABIP, a journal must: 1) be recognized as the official journal of a WABIP Member Society or group, 2) be included in Index Medicus and/or EMBASE publication databases, 3) regularly publish and include manuscripts directly related to the clinical practice, science, and education, and research of bronchology and interventional pulmonology. The WABIP may thus have one or more than one official journals, which each shall be referred to as an “Official Journal” of the WABIP.
- c. Print subscription or electronic subscription to official journals may be offered, if possible, to WABIP members at a significantly reduced cost, but such reduced subscription rates are not absolutely mandatory for a journal to become recognized by WABIP as an official journal of the WABIP.
- d. Official journals shall have the right to display the WABIP logo and the declaration, “Official Journal of the WABIP”, on their website, marketing materials, and publications.
- e. The WABIP may display the official journal’s logo and statement on the WABIP website, marketing and educational materials.
- f. On an individual member basis, Journal Subscription Fees shall equal the monetary cost to offer such journal subscriptions.

Article VIII: WORLD CONGRESS

- a. The organization of and fund-raising for the World Congress for Bronchology and Interventional Pulmonology (“WCBIP”) shall be established by the WABIP in collaboration with the WCBIP President (Article IX) in accordance with the most up-to-date WCBIP Guidelines and in consideration of the customs and regulations of the region where the congress is to be organized.
- b. At least 50% of funds in excess of total paid costs to organize and operate completed WCBIP events shall be remitted to the WABIP. Remaining funds are the property of the congress organizers/institutions/bronchology society according to the terms stipulated in the WABIP-WCBIP organizer contract.

- c. The organization hosting a WCBIP may choose to donate an additional percentage of congress profits to the WABIP.
- d. Any and all funds loaned by the WABIP to the WCBIP organizing committee must be repaid in full regardless of the profitability, or lack thereof, of the WCBIP.
- e. Completed WCBIP host applications must be submitted by candidate host organizations prior to the meeting of the BOR to allow adequate time for review.
- f. The WCBIP host organizer shall be selected by the BOR based on objective criteria written in the *WCBIP HOST APPLICATION FORM, ORGANIZATION RULES & GUIDELINES, and AGREEMENT* that organizers are required to complete. Copies signed by host organizers are archived by the Administrative Office.
- g. At the time of presentation to the BOR, the host organizers must identify the person who shall be the proposed WCBIP President at the time of the proposed congress event.
- h. The BOR shall vote to determine the host organizer, the location of the WCBIP to be held six years hence, and to identify the WCBIP President-elect who shall assume such a position at the close of the next WCBIP.

Article IX: EXECUTIVE BOARD

- a. The Executive Board is an independent body within the WABIP, which is responsible for the day-to-day functioning and operations of the association.
- b. In addition to being an independent body, members of the Executive Board have automatic membership in a sub-committee of the BOR called the "Executive Committee". Therefore, members of the Executive Board are also members of the BOR.
- c. With the exception of the Secretary General (Article IX, section 1.c) and Treasurer (Article IX, section 1.d), members of the Executive Board are elected by the BOR.
- d. Fundamental changes affecting the goals and objectives or mission of the WABIP proposed by the Executive Board warrant approval by vote of the BOR (via on-site meetings, online teleconferences or by email).
- e. The functioning and operations of WABIP shall be carried out through the decisions of the WABIP Executive Board, which consists of seven members appointed by the BOR or by other Executive Board members.
- f. The terms of each member of the Executive Board shall start immediately after the WCBIP and be completed at the end of the following WCBIP, subject to amendment by members of the Executive Board with the approval of all, when necessary.
- g. No Executive Board member shall represent the specific interests of a single Member Society of the WABIP.

1. Executive Board Titles and Duties

- a. Chair

The Chair (also known as “WABIP Chair”) is the recognized leader of the WABIP. In addition to working with Regents, members, committees, and the Administrative Office, the Chair shall provide vision to assure adherence to the WABIP’s principles and objectives, and oversight to secure the WABIP’s future growth and credibility as an international medical organization. The Chair shall preside over BOR meetings, Executive Board meetings and identify WABIP leadership positions according to guidelines in the WABIP Policy and Procedures manual and the WABIP Bylaws. The Chair shall not hold board positions in other medical organizations during his or her tenure as Chair of the WABIP.

b. Vice-chair

The Vice-chair is elected by the BOR and shall become the next WABIP Chair. The Vice-chair shall carry out leadership responsibilities and tasks in accordance with the principles and objectives of the WABIP to assure the credibility and enhanced growth and sustainability of the WABIP. The Vice-chair shall preside over meetings in case of absence of the Chair.

c. Secretary General

The Secretary General occupies a non-hierarchical position in the WABIP. The Secretary General is an administrative position responsible for administrative oversight of the Administrative Office, and assures proper communications with accounting, consultants, and government officials in order to facilitate and secure the proper function of the WABIP as an NPO registered in Japan. The Secretary General, who is accountable to the WABIP Chair and Executive Board, shall work in close collaboration with the WABIP Chair to assure continuity and vision, as well as to enhance the growth and international credibility of the organization. In accordance with Japan NPO rules and regulations, the Secretary General may only be a Japanese citizen residing in Japan.

d. Treasurer

The Treasurer is responsible for achieving WABIP's financial objectives determined by the Executive Board and the BOR. Additionally, the Treasurer is tasked with general financial oversight of the organization that includes overseeing and presenting budgets and financial statements to the Executive Board and/or to the BOR, and liaise with the WABIP Administrative Office about financial matters. The treasurer shall coordinate activities as needed with the WCBIP President to assure the financial solvency of the WCBIP.

e. WCBIP President

The WCBIP President shall be responsible for the organization of and fund-raising for the next WCBIP; the term of office ending on the completion of that congress.

f. WCBIP President-elect

The WCBIP President-elect shall host the subsequent WCBIP. The term of office shall last until the completion of the congress immediately before that which he or she shall preside over, after which the person shall be recognized as WCBIP President. The WCBIP President-elect shall be selected according to results of a vote by the BOR after presentation of a formal congress application to the BOR. This is a competitive position, and the candidate shall be selected based on objective criteria noted in the WABIP Policy and Procedures Manual (Congress Guidelines).

g. Immediate past-chair

The immediate past-Chair is a voting member of the Executive Board of the WABIP in order to help the WABIP maintain continuity, transition, and vision. The duties of the immediate past-chair are to serve as a consultant to the Executive Board, provide institutional memory that may assist with WABIP strategy and planning, and to assist the WABIP leadership meet goals and objectives according to the directions outlined by the WABIP Chair and other members of the BOR.

2. Nominations and Appointments

- a. The WABIP Chair and WCBIP President shall be appointed by the BOR. The new (incoming) WABIP Chair and WCBIP president were previously the WABIP Vice-chair and the WCBIP President-elect, respectively, and previously elected by the BOR.
- b. The WABIP Vice-chair and WCBIP President-elect shall be elected by the BOR.
- c. The WABIP Secretary General and Treasurer shall be appointed by the WABIP Chair.
- d. Any member of the WABIP can nominate candidates for WABIP Vice-chair up to 2 months before the next WCBIP. Those nominated who wish to stand for election should provide a statement of their philosophy and vision for WABIP and their CV to the WABIP Vice-chair Selection Committee (or "Selection Committee") no later than 1 month before the WCBIP when voting shall occur. Statements shall be sent electronically to all members of the BOR for review prior to the meeting. The WABIP Selection Committee shall review all nominations as well as identify and contact individuals selected for consideration for the position of Vice-chair of the WABIP. The Selection Committee shall identify one or more ideal candidates for the position and make a formal recommendation to the BOR prior to voting. Voting shall take place either electronically or at the BOR meeting at the congress, and the results shall be announced either electronically or at the BOR meeting at that congress.
- e. Any individual member of the WABIP acting on behalf of a WABIP Member Society can apply to host a WCBIP according with instructions and conditions for hosting a congress as provided in the WABIP Congress guidelines. A specific congress host application must be presented to the BOR by the host organization. After all presentations are made, questions are answered, and discussions entertained, the BOR shall vote anonymously to determine the location of the WCBIP to be held six years hence.
- f. Both the presenter (applicant) shall be elected by anonymous vote by the BOR and assume the role of WCBIP President-elect at the close of the next WCBIP.
- g. The WCBIP President-elect and congress organizing committee shall agree to comply with conditions of the WABIP-WCBIP Congress organizational contracts that shall be signed by the President elect and other duly identified individuals assisting with congress organization and implementation.

3. Terms and Duration

- a. One term is defined as being 2 years in duration.
- b. The WABIP Chair and Vice-chair serve for a minimum of 1 term and a maximum of 2 terms (therefore, 4 years maximum). The Chair may choose to preside for only 1 term, in which case the Vice-chair would become chair and new elections held for new Vice-chair, or, the Chair may be reappointed by the BOR for a second 2 year term.
- c. The Immediate past-chair of the WABIP term of office is for 2 years, to be repeated for an additional 2 years if the WABIP Chair is reappointed to a second term.

- d. The WCBIP President and WCBIP President-elect shall each serve for 1 term only.
- e. The Secretary General shall serve for a minimum of one term and may be reappointed by the WABIP Chair for up to an additional two terms or serve as an assistant (nonvoting member of BOR) to a newly named Secretary General to help assure administrative continuity.
- f. The Treasurer shall serve one term and may be reappointed for an additional term at the discretion of the WABIP Chair.

4. Power of Attorney

Only a single signature or seal of a member of the Executive Board shall be required on any and all official documents to authorize the decisions enacted by the Executive Board and the BOR. The single signature may be provided by the Secretary General residing in Japan, or in certain circumstances dependent on Japanese regulations, by the WABIP Chair.

Article X: BOARD OF REGENTS

- a. Membership on the Board of Regents (BOR) shall consist of all members of the Executive Board, who shall be organized within the BOR as the Executive Committee, a sub-committee of the BOR.
- b. In addition to the Executive Committee, membership on the BOR shall consist of representatives from Member Societies. Such representatives, henceforth, shall be called "Regents".
- c. Regents shall only be selected by members of their respective Member Societies. To ensure impartiality, the WABIP cannot participate in the selection process in any way.
- d. The role of the Regent is to: 1) represent the interests of his/her Member Society, 2) engage actively in WABIP activities such as committees, taskforces, and workgroups, 3) help identify ways for the WABIP and its Member Societies to accomplish tasks and meet objectives, 4) actively engage in voting on proposals and in elections presented to the BOR, 5) assist the WABIP accomplish its mission.
- e. Every Member Society shall notify the WABIP of the name and contact information of its Regents. Regents should serve a minimum of a single 2-year term (one inter-WCBIP period) to participate in WABIP activities and BOR decisional capacities.
- f. To encourage diversity among leadership, the maximum consecutive number of terms a Regent may serve is two (2) unless special circumstances dictate more than two consecutive terms as determined by the Member Society. Therefore, in general, after a full term shall have passed without BOR membership for a WABIP member, such a member may serve or re-serve on the BOR.
- g. Should a Regent join the Executive Board, his or her position as Regent of a Member Society shall immediately cease. The Member Society shall be asked to identify a new representative to serve as the Regent for that Member Society.
- h. To assure fair representation on the BOR, yet avoid over-representation of a Member Society with an overwhelming majority of individual members, BOR representation shall be determined according to the following formula:

$$N = 1 + \log_3 (x/50)$$

Where,

N = The number of representatives allowed on the BOR in a given Member

Society. This number pertains to the number of free-standing Regents representing their Member Societies and does not include the members of the Executive Board.

x = The number of members in a given Member Society

Example:

- ≥ 10 but < 150 , shall have one representative on the BOR.
- ≥ 150 but < 450 members, two representatives.
- ≥ 450 but < 1350 members, three.
- ≥ 1350 but < 4050 members: four.
- ≥ 4050 members: five.

Article XI: ADMINISTRATIVE OFFICE

- a. Members of the WABIP Administrative Office shall perform the various tasks and duties that ensure the well-being of the day-to-day functions and operations as determined by the Executive Board.
- b. As paid personnel, every Administrative Office member shall sign an Employment Agreement that describes the scope of his or her functions in and for the WABIP.
- c. The Administrative Office is charged with tasks and duties that include:
 - Liaise with Executive Board, BOR, and various WABIP Committees
 - Bookkeeping and accounting
 - Ensure budgets and schedules meet requirements and timelines
 - Membership Dues solicitation and collection
 - Preparation of marketing, education, activities, plans, and resources
 - Assistance with preparation of WCBIP and assuring WABIP presence and visibility at the WCBIP.
 - Communications with Member Society administration, members and Industry representatives
 - General IT administration
 - Website development and maintenance

Article XII: SPECIAL MEETINGS

1. Executive Board Meetings

Executive Board meetings shall be held in person or by internet conferencing on a regular basis, and shall be presided over by the WABIP Chair who will determine the frequency, schedule, and agenda of these meetings. The Administrative Office shall participate in Executive Board meetings and correspondences when appropriate.

2. Annual BOR Meetings

- a. The Board of Regents, legally representing all constituents of the WABIP, shall meet at least once every year, between January 1 and March 31, to review the prior fiscal year's financial,

budget, and tax results as prepared by independent certified public accountants. The BOR shall also enact on financial decisions for the current year and/or that for any subsequent year.

- b. The BOR shall review and approve any additions, amendments, and/or alterations to the WABIP Bylaws as necessary.
- c. The exact date, time, and location of the annual NPO BOR meeting shall be decided by the Executive Board.
- d. In addition to financial and budget reports, BOR meetings shall have a general report prepared by the Executive Board on the state of the WABIP, committee and taskforce reports, review of old business, and presentation/discussion of new business.
- e. The WABIP Chair shall preside over BOR meetings. In the absence of WABIP Chair, the Vice-chair or a mutually agreed proxy (by all BOR in attendance) shall preside over the meetings.
- f. Only Regents shall hold proxies and vote on behalf of principals. A principal (defined as a Regent unable to attend the BOR meeting) may assign one and only one proxy vote to another Regent. A single Regent, however, may hold multiple proxies.
- g. A quorum is defined as fifty-one (51%) percent presence at a meeting of the BOR. A proxy shall be considered present on behalf of the principal.
- h. Decisions enacted by the BOR are official and based on a majority vote of those Regents who are physically present in addition to those holding proxies.
- i. Minutes from all BOR meetings are considered confidential and shall be disseminated to the WABIP Regent members of the BOR.

3. Biennial BOR Meetings

- a. The BOR shall also have another meeting during the WCBIP, therefore having at least two BOR meetings in a year when a WCBIP is being held. The exact date, time, and location of the BOR meeting shall be decided by the Executive Board.
- b. Rules regarding voting procedures outlined in Article XII, section 2 apply to all BOR meetings including biennial BOR meetings.
- c. Special meetings of the BOR can be called by the Chair whenever necessary.
- d. Regents who fail to respond to the call for BOR meetings after twice being requested to do so can be asked to resign from the BOR by the Chair at the Chair's discretion.

Article XIII: COMMITTEES

- a. Ad-hoc committees, other task-specific committees, and taskforces or workgroups may be constituted based on the needs of the WABIP.
- b. Committee Chairs and members shall be selected by general call for volunteers, specific interests or expertise, or identified by the Chair.
- c. Ad-hoc committees and taskforces shall be of duration depending on the specific assigned task or objectives.

- d. Standing as well as ad-hoc and other Committee Chairs and Vice-chairs shall be designated by the WABIP Chair.
- e. Committee Chairs shall be held accountable for tasks designated by the Executive Board. Should Chairs be unable to assume responsibilities, the Executive Board has the authority to request their resignation from the position and to appoint a new committee Chair.
- f. Standing committees of WABIP shall be chaired by members of the Board of Regents. Every standing committee shall have regional representation (members coming from different parts of the world) to assure global relevance, and shall include one committee chair, a Vice-chair, and general membership of up to 7 members. Members can be drawn not only from among WABIP members, Executive Board members and Regents, but also from any other consenting persons such as industry representatives or health-related professionals with the appropriate experience at the discretion of the Executive Board, to enable effective progress towards achieving the objectives of the WABIP through their inclusion and active participation. Any members who are not sufficiently active or who would prefer not to take part may be asked to resign from the committee at any time by the WABIP Chair.
- g. There shall be SIX standing committees of the WABIP
 - The **Executive Committee** conducts WABIP daily business and communicates regularly with the Board of Regents and General Membership. Members of this committee are composed of those in the Executive Board only. The executive committee is a sub-committee of the Board of Regent.
 - A **Central Congress Committee** to help develop standardized templates that may be used repeatedly by congress hosts, provide advice concerning fund raising, the scientific program, and logistical support to the organizers of the biennial World Congress (WCBIP). WCBIP organizational guidelines are provided in a separate document revised annually by the Executive Board and ad-hoc committee members.
 - A **Medical Publications Committee** made up of senior, retired or active WABIP members whose function is to assist colleagues in improving completed English language resources, including manuscripts, prior to submission for consideration for dissemination or publication.
 - An **Education Committee** to assist in organizing workshops, raising monies to help support visiting scholars and researchers, and obtaining/determining grant support for local, national, regional, and international projects or Continuing Medical Education (CME) – related activities.
 - A **Membership Committee** to assure appropriate representation (as according to WABIP bylaws) on the Board of Regents and to facilitate and encourage national, regional and local memberships in WABIP.
 - A **Finance and Fundraising Committee** to assure appropriate collection of dues, design and oversight of fund raising activities, and to assist the WABIP treasurer in establishing and overseeing financial budgets.

Article XIV: NEWSLETTER

- a. The WABIP Newsletter is a triannual service that is funded and owned by WABIP. This service is operated by the Newsletter Editorial Board and provides the latest news, insights, advance notice of

trends, case studies, and pragmatic real world advice about developments promoting the art and science of bronchology and interventional pulmonology.

- b. The Newsletter Editorial Board is composed of the Editor-in-Chief, Associate Editors, and Administrators for day-to-day affairs of running, maintaining and publishing the Newsletter.
- c. The Executive Board and the Administrative Office are involved in general oversight and distribution of the WABIP Newsletter.
- d. Primary objectives of the Newsletter are: 1) to serve as an educational resource to clinicians and researchers interested in bronchology and related fields, 2) To serve as a means of communication with WABIP members, providing announcements of WABIP activities, WABIP Member Society events and educational programs, and related general news items, and 3) to become self-sustaining by generating advertisement and endorsement/sponsorship revenues that cover the total cost of operations.